INTRAK

Condo & HOA valet, *proposal overview.*

For property managers and boards collecting valet bids · Broward, Miami-Dade & Palm Beach

Intrak Valet Parking Services is a valet and front-desk company based in Plantation, Florida. We staff condominiums and HOA communities across South Florida, 24 hours a day if needed. This page answers the questions a manager needs before adding a valet company to a bid list.

WHAT YOUR ASSOCIATION GETS

How we answer the bid checklist

Coverage

Any schedule up to 24/7, with staffing set for each part of the day after we time retrievals at your property.

A dedicated team

The same attendants work your building every day and learn your residents, rules and garage.

Screening and training

Every attendant is background-checked and trained on hospitality and your building's procedures.

Vehicle condition

Every car is photographed at check-in and check-out, and the photos are stored with its ticket.

How residents get their car

Residents get a digital ticket by text and request their car from their phone, with no app to install. They get a text when it's ready.

Residents vs. guests

Plates are checked against the building's resident list, so guests aren't logged as residents by mistake.

Reporting

The manager gets a daily activity report from our system: cars handled, requests, and anything that needs attention.

Front desk, one team

Optional front-desk associates for reception, packages and visitors, trained the same way as our valet.

GETTING STARTED

From first call to first day

1

Free assessment

We walk the property with you and time retrievals at a busy hour.

2

Written proposal

Staffing, schedule, price and terms, answering every bid item.

3

Planned switch

Attendants hired and trained for your building before day one.

4

First-month check-ins

A supervisor on site at peak times, and a review with the manager.

Intrak Valet Parking Services

Valet & front-desk teams · Plantation, Florida

(786) 519-2558

intrakvalet@gmail.com

www.intrakvalet.com

IN THEIR WORDS

What clients say

> "Intrak transformed our resident experience with their unparalleled professionalism and innovative technology. Their team is truly exceptional."
>
> Mauricio Morales · Property Manager, Men At Work

> "Their service is excellent and their technology is impressive. Requesting my QR code is incredibly simple and can be done with just the click of a button."
>
> HOA board member · Gated community, Boca Raton · Name withheld at the client's request

FLORIDA BID RULES

When an association needs bids

Condominium associations must get competitive bids when a service contract costs more than 5% of the total annual budget, including reserves (Fla. Stat. §718.3026). For homeowners' associations the threshold is 10% (Fla. Stat. §720.3055). Neither law requires the board to pick the lowest bid. Your association's attorney can confirm what applies to your building.

FOR YOUR COMPARISON TABLE

Ask every valet bidder for

- Hours covered and attendants per shift
- Who covers sick days and vacations
- Same attendants daily, and who supervises them
- Background checks and training
- General liability, garage keepers and workers' comp, with limits
- A certificate of insurance naming the association and management company
- How each car's condition is recorded
- The damage claim process, start to finish
- Key storage and access
- How residents request their car, and typical retrieval time
- What the manager and board receive each month
- Price, increases and termination terms
- A current residential reference

The full guide, with links to the statutes and a contract checklist: www.intrakvalet.com/guides/condo-valet-bid/

NEXT STEP

Add Intrak to your bid list

Call or email to schedule a free valet assessment. We'll walk the property, time retrievals at a busy hour, and send a written proposal you can put side by side with the others.

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